



COMMITTEE WORK PROGRAMME

Edition 04

UNLESS OTHERWISE SHOWN MEETINGS TAKE PLACE AT HOVE TOWN HALL
NORTON ROAD
HOVE
BN3 3BQ
www.brighton-hove.gov.uk

Published August 2022

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Brighton & Hove City Council Committee Work Programme August 2022 to March 2023

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
DECISIONS ANTICIPATED FOR SEPTEMBER 2022				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 12TH SEPTEMBER - 4.00PM - HOVE TOWN HALL				
93948	Foster Care Placements <i>All Committee Decisions</i> To seek approval for commissioning and procurement of foster care placements <i>Wards affected:</i>	12 Sep 2022		Report of: Executive Director for Families, Children & Learning Report Author: Steve Dillow Tel: 01273 291019
94156	Home to School Transport Service Progress Report <i>All Committee Decisions</i> Home to School Transport Service Progress Report <i>Wards affected: All Wards</i>	12 Sep 2022		Report of: Executive Director for Families, Children & Learning Report Author: Mia Bryden Tel: 01273 29584
94503	Proposal to expand Hill Park Special School by establishing a satellite site at the Cedar Centre <i>All Committee Decisions</i> The purpose of this report is to report the representations and objections received during the statutory notice period and to seek the final decision of the committee on the proposal. <i>Wards affected: Hollingdean & Stanmer</i>	12 Sep 2022		Report of: Executive Director for Families, Children & Learning Report Author: Carolyn Bristow Tel: 01273 291288, Georgina Clarke-Green, Michelle Hunt

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ADULT SOCIAL CARE & PUBLIC HEALTH SUB-COMMITTEE - 13TH SEPTEMBER 2022 - 4.00PM - HOVE TOWN HALL				
94378	Care Home / Nursing Home Prior Information Notice <i>All Committee Decisions</i> to request permission to enter into block contract arrangements for the provision of some care beds in order to more effectively manage bed costs <i>Wards affected: All Wards</i>	13 Sep 2022		Report of: Executive Director for Health & Adult Social Care Report Author: Giles Rossington Tel: 01273 295514, Alex Saunders
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 15TH SEPTEMBER - 4.00PM - HOVE TOWN HALL				
93660	Local Enforcement Plan and Proactive Enforcement Projects <i>All Committee Decisions</i> Review of the Local Enforcement Plan and proposed proactive planning enforcement projects. <i>Wards affected: All Wards</i>	15 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Marina Brigginsshaw Tel: 01273 291297
94141	Adoption of the Brighton & Hove City Plan Part 2 <i>All Committee Decisions</i> To recommend adoption of the Brighton & Hove City Plan Part 2 (including updated Policies Map) following the receipt of the Inspector's Report that concluded that subject to modifications the City Plan Part 2 is sound. Once adopted, the City Plan Part 2 will replace a retained policies in the 2005 Brighton & Hove Local Plan. <i>Wards affected: All Wards</i>	15 Sep 2022		Report of: Executive Director for Housing, Neighbourhoods & Communities Report Author: Helen Gregory Tel: 01273 292293

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
94524	Pool Passage Public Space Protection Order 2022 <i>All Committee Decisions</i> This report considers responses to the consultation and engagement around developing a Public Space Protection Order (PSPO) highway restriction at Pool Passage and recommends that a PSPO as described in the report be granted for this location. <i>Wards affected: Regency</i>	15 Sep 2022		Report of: Executive Director for Housing, Neighbourhoods & Communities Report Author: Simon Bannister Tel: 01273 293925
94621	Short Term Lets <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	15 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Howard Barden Tel: 01273 292646
94619	The Work of VisitBrighton 2021/22 <i>All Committee Decisions</i> This report outlines the work and value of VisitBrighton through 2021/22 and highlights the impacts of this work in relation to the benefits to Visitor Economy and its support to businesses in the City in terms of supporting recovery. <i>Wards affected: All Wards</i>	15 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Howard Barden Tel: 01273 292646
94517	Test <i>All Committee Decisions</i> <i>Wards affected:</i>	15 Sep 2022		Report of: Report Author: Sophie Sargeant

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 20TH SEPTEMBER - 4.00PM - HOVE TOWN HALL				
93736	Parking fees & charges update <i>All Committee Decisions</i> A report outlining a response to recent requests from members regarding charging for motorcycles, Emissions charges for paid parking and parking charges in the Fiveways area <i>Wards affected: All Wards</i>	20 Sep 2022		Report of: Interim Executive Director, Economy, Environment & Culture Report Author: Charles Field Field Tel: 01273 293329
93738	Electric vehicle charge point update <i>All Committee Decisions</i> To update Committee on progress in expanding the electric vehicle charging infrastructure, and a successful new bid for funding. To seek permission to procure additional electric vehicle charge points. <i>Wards affected: All Wards</i>	20 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Paul Nicholls Tel: 01273 293287
93752	Parking Policies Update Report <i>All Committee Decisions</i> Update committee on the progress of Parking Policies within Customer Services, including a new 'Car Free' developments policy. <i>Wards affected: All Wards</i>	20 Sep 2022		Report of: Interim Executive Director, Economy, Environment & Culture Report Author: Jenny Mitchell

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
93754	Parking Scheme Update Report <i>All Committee Decisions</i> The purpose of this report is to update Committee on the progress of parking scheme proposals in Withdean Road area, Hallyburton Road area, Roedean area and Hollingdean. <i>Wards affected: Hangleton & Knoll; Hollingdean & Stanmer; Rottingdean Coastal; St Peter's & North Laine; Withdean</i>	20 Sep 2022		Report of: Interim Executive Director, Economy, Environment & Culture Report Author: Catherine Dignan Tel: 01273 292235
94005	Cycle Hangars - Proposed Location <i>All Committee Decisions</i> This report addresses objection officers received to proposed locations as part of the Traffic Regulations Order Process. <i>Wards affected: All Wards</i>	20 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: James Hammond Tel: 01273 294643
94442	Alternative barbecue provision <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	20 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Rachel Chasseaud Tel: 01273 290753, Lynsay Cook Tel: 01273 291851, Max Smith

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
94440	Coleman Street: outcome of resident consultation <i>All Committee Decisions</i> <i>Wards affected: Hanover & Elm Grove</i>	20 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Rachel Chasseaud Tel: 01273 290753, Lynsay Cook Tel: 01273 291851
94438	Managing household bins and boxes: outcome of public consultation <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	20 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Rachel Chasseaud Tel: 01273 290753, Lynsay Cook Tel: 01273 291851
94436	Flyposting and Sticking: outcome of public consultation <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	20 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Rachel Chasseaud Tel: 01273 290753, Lynsay Cook Tel: 01273 291851

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
94609	Liveable Neighbourhood Prioritisation Framework and sub policies <i>All Committee Decisions</i> Liveable Neighbourhood Prioritisation Framework and sub policies; traffic calming; pocket parks and parklets. Eligibility, feasibility criteria for prioritisation of requesting the allocation of council resources for the programming of LTNs, traffic calming, and greening projects across the public highway. <i>Wards affected:</i>	20 Sep 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Andrew Renaut Tel: 01273 292477, Oliver Spratley Tel: 01273 290390
AUDIT & STANDARDS COMMITTEE - 27TH SEPTEMBER - 4.00PM - HOVE TOWN HALL				
94032	Standards Update <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	27 Sep 2022		Report of: Executive Director for Governance, People & Resources Report Author: Victoria Simpson Tel: 01273 294687
HOUSING COMMITTEE - 28TH SEPTEMBER - 4.00PM - HOVE TOWN HALL				
93773	New Build Housing Sustainability Policy <i>Non-Key</i> <i>Wards affected:</i>	28 Sep 2022		Report of: Report Author: Nicholas Fishlock Tel: 01273 293905

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
94565	Housing Committee Workplan Progress Update and Housing Performance Report Quarter 1 2023/23 <i>All Committee Decisions</i> This report illustrates progress against Housing Committee work plan 2019-23 priorities and targets, as well as other Housing service targets. The report covers Quarter 1 of the 2022/23 financial year. <i>Wards affected: All Wards</i>	28 Sep 2022		Report of: Executive Director for Housing, Neighbourhoods & Communities Report Author: Tom Matthews Tel: 01273 293234, Martin Reid Tel: 01273 293321
94560	Carbon Reduction in Housing <i>All Committee Decisions</i> Update on Warm Homes Programme & Retrofit Taskforce <i>Wards affected: All Wards</i>	28 Sep 2022		Report of: Executive Director for Housing, Neighbourhoods & Communities Report Author: Miles Davidson Tel: 01273 293150, Martin Reid Tel: 01273 293321
DECISIONS ANTICIPATED FOR OCTOBER 2022				
POLICY & RESOURCES COMMITTEE - 6TH OCTOBER 4.00PM - HOVE TOWN HALL				
94292	Telephony platform migration <i>All Committee Decisions</i> Replacement of the existing telephony service for offices (desk phones) and contact centers. <i>Wards affected: All Wards</i>	6 Oct 2022		Report of: Executive Director for Governance, People & Resources Report Author: Dan Snowdon

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
94392	Targeted Budget Management (TBM) 2022/23: Month 5 (August) <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	6 Oct 2022		Report of: Chief Finance Officer Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104
LICENSING COMMITTEE - 13TH OCTOBER 3.00PM - HOVE TOWN HALL				
94562	First aid clarification in Blue Book <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	13 Oct 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Mia Bryden Tel: 01273 29584
HEALTH OVERVIEW & SCRUTINY COMMITTEE - 19TH OCTOBER 2022 4.00PM - HOVE TOWN HALL				
FULL COUNCIL - 20TH OCTOBER 4.30PM				
DECISIONS ANTICIPATED FOR NOVEMBER 2022				
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 3RD NOVEMBER 4.00PM - HOVE TOWN HALL				
94522	Volks Railway Accessible Carriage <i>All Committee Decisions</i> New Carriage <i>Wards affected: All Wards</i>	3 Nov 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Amber Georgeson

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94527	New Beach Chalets <i>All Committee Decisions</i> Build of new Beach Chalets <i>Wards affected: All Wards</i>	3 Nov 2022		Report of: Interim Executive Director, Economy, Environment & Culture Report Author: Amber Georgeson
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 7TH NOVEMBER 4.00PM - HOVE TOWN HALL				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 15TH NOVEMBER 4.00PM - HOVE TOWN HALL				
94479	Parking Annual Report 2021-22 <i>All Committee Decisions</i> To note and endorse the publication of the Parking Annual Report for 2021-22 <i>Wards affected: All Wards</i>	15 Nov 2022		Report of: Executive Director, Economy, Environment & Culture Report Author: Paul Nicholls Tel: 01273 293287
HOUSING COMMITTEE - 16TH NOVEMBER 4.00PM - HOVE TOWN HALL				
HEALTH OVERVIEW & SCRUTINY COMMITTEE - 23RD NOVEMBER 4.00PM - HOVE TOWN HALL				
DECISIONS ANTICIPATED FOR DECEMBER 2022				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
POLICY & RESOURCES COMMITTEE - 1ST DECEMBER 4.00PM - HOVE TOWN HALL				
94394	Targeted Budget Management (TBM) 2022/23: Month 7 (October) <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	1 Dec 2022		Report of: Chief Finance Officer Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104
94497	City Downland Estate Plan <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	1 Dec 2022		Report of: Executive Director, Economy, Environment & Culture Executive Director, Economy, Environment & Culture Report Author: Lisa Johnson Tel: 01273 291228
FULL COUNCIL - 15TH DECEMBER - 4.30PM				
DECISIONS ANTICIPATED FOR JANUARY 2023				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 9TH JANUARY 2023 - 4.00PM - HOVE TOWN HALL				
ADULT SOCIAL CARE & PUBLIC HEALTH SUB-COMMITTEE - 10TH JANUARY 2023 - 4.00PM - HOVE TOWN HALL				
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE -12TH JANUARY 2023 - 4.00PM - HOVE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 17TH JANUARY 2023 - 4.00PM - HOVE TOWN HALL				
HOUSING COMMITTEE - 18TH JANUARY 2023 - 4.00PM - HOVE TOWN HALL				
POLICY & RESOURCES COMMITTEE - 19TH JANUARY 2023 - 4.00PM - HOVE TOWN HALL				
AUDIT & STANDARDS COMMITTEE - 24TH JANUARY 2023 - 4.00PM - HOVE TOWN HALL				
HEALTH OVERVIEW & SCRUTINY COMMITTEE - 25TH JANUARY 2023 - 4.00PM - HOVE TOWN HALL				
DECISIONS ANTICIPATED FOR FEBRUARY 2023				
FULL COUNCIL - 2ND FEBRUARY 2023 - 4.30PM - HOVE TOWN HALL				
BUDGET POLICY & RESOURCES COMMITTEE - 9TH FEBRUARY 2023 - 4.00PM				
94396	Targeted Budget Management (TBM) 2022/23: Month 9 (December) <i>All Committee Decisions</i> <i>Wards affected: All Wards</i>	9 Feb 2023		Report of: Chief Finance Officer Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104
LICENSING COMMITTEE - 22ND FEBRUARY 2023 - 3.00PM - HOVE TOWN HALL				
BUDGET COUNCIL - 23RD FEBRUARY 2023 - 4.30PM - HOVE TOWN HALL				
RESERVE BUDGET COUNCIL - 28TH FEBRUARY 2023 - 4.30PM - HOVE TOWN HALL				
DECISIONS ANTICIPATED FOR MARCH 2023				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 6TH MARCH 2023 - 4.00PM - HOVE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HEALTH & WELLBEING BOARD - 7TH MARCH 2023 - 2.00PM - HOVE TOWN HALL				
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 9TH MARCH 2023 - 4.00PM - HOVE TOWN HALL				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 14TH MARCH 2023 - 4.00PM - HOVE TOWN HALL				
HOUSING COMMITTEE - 15TH MARCH 2023 - 4.00PM - HOVE TOWN HALL				
POLICY & RESOURCES COMMITTEE - 16TH MARCH 2023 - 4.00PM - HOVE TOWN HALL				
FULL COUNCIL - 30TH MARCH 2023 - 4.30PM - BRIGHTON TOWN HALL				